**Pioneers for Education (PFE)**

**Meeting Minutes**

**November 13th, 2018 6:30pm**

**Fort Calhoun High School Commons**

|  |  |  |  |
| --- | --- | --- | --- |
| **Attendees** | | | |
| Jessica Warfield-President | Denise Work- Vice President | Natalie Cummings- Secretary | Michelle Dill- Treasurer |
| Andrea Totten- Support Coordinator | Drew Wagner-Elementary Principal | Katie Omer-4th Grade Teacher | Lindsay Benoit-3rd grade teacher |
| Kim Szlachetka-3rd Grade Teacher | Mike Mallette-6th Grade Teacher | Sara Ruma-School Nurse | Ashley Hallburg-2nd Grade Teacher |
| Joey Iwen-Staff Appreciation Chair | Dara Waters-Summer Bridge Chair |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Item: | Responsible Party: | Discussion | Follow Up |
| Call meeting to order | Jessica | Meeting called to order at 6:35pm |  |
| Walk-a-thon update | Jessica/Michelle | Expenses: Budget $4,000 Actual $4,665.27  Income: Goal: $10,000 Actual $11,307.31  Michelle Tjardes has resigned from Walk-a-thon chair. The PFE is looking for a committee of 3-5 people to run the Walk-a-thon for 2019. | If you would like to join the Walk-a-thon committee for 2019 please let us know! |
| Nutrition Nuggets | Sara Ruma | Sara has not heard much feedback yet about Nutrition Nuggets. To get students more involved Sara will send the online link to the teachers, and it will be posted on the PFE link on the school website. | Let us know if you have tried any of the recipes or activities. Post your pictures to our Facebook page! |
| Donuts with Dad / Mornings with Mom | Natalie | Cortney Raether has done an awesome job with our first two events this year! We have served 114 dozen donuts and 900 people at these two events combined!  Start time of 7:15 a.m. feedback was positive in that it gives more time for parents who may need to leave early. However, parents are responsible for their children till 7:45 when they are able to lineup for school. | Parents please supervise your children till 7:45 and then send them to lineup with their class. We are looking into possible volunteers to watch children prior to the normal 7:45 lineup time. |
| Crayola ColorCycle | Andrea | We are participating in the Crayola ColorCycle program. We will be collecting old markers to be recycled in the library and office. Instead of throwing them away, you can send your unusable markers from home to the school! | Please drop off dried up markers in the bins inside the library or office at the elementary school. If you would like a box in your classroom or another location let us know! |
| Popsockets | Andrea | Andrea has designed a popsocket with the Pioneer logo on it. She is working to get these out to families as a small fundraiser, and affordable way to show your school spirit. The Conoco station also sells Pioneer popsockets. Concerns were raised about type of popsocket and people’s preferences. | Please let PFE know if you are interested in purchasing a popsocket! |
| Carnival | Denise | Due to a schedule conflict the carnival has moved to April 5th. | Check back for updates as the event gets closer! |
| Scholarship | Denise | Denise has been working with Mrs. Hernandez to improve the PFE scholarship application and process. We would like to form a small committee to help with this. Mrs. Benoit has volunteered to help, as well as Mrs. Hallberg as a resource. | Let Denise or the PFE know if you would like to join this committee by Thanksgiving. |
| Assemblies | Denise/Andrea | We are bringing the Artist in Residence again this year. Look for more info to come soon. February 4-8 are the dates. Artist is Julia Noyes and is the same artist as the school worked with last year. Debating on what to create and where it will go at the school. Denise will continue to work with Mr. Wagner on the details.  We are still looking for another assembly for the spring. Suggestions welcome! Mrs. Ruma suggested a Motocross show! | Andrea will inquire about a Motocross show, and any other suggestions that come in. |
| Funds Request Form | Officer Team | There is a new and improved form available on the website for anyone requesting funds from the PFE. Please fill out this form completely and email it back to the PFE at [pioneersforeducation@gmail.com](mailto:pioneersforeducation@gmail.com)  Form link: <https://www.fortcalhounschools.org/community-organizations/pioneers-for-education-pfe/membership/> |  |
| Spirit Fridays | Natalie/Mrs. Benoit | The PFE reached out to Mrs. Benoit before the start of the school year to see if the student council would be interested in running the Spirit Fridays. The council just had their 2nd meeting and has plans to start the 2nd year of this tradition soon. The student council would like to offer prizes such as candy or gummies and will submit a funds request form from the PFE. Concerns were raised about getting started prior to October and who would manage it before the student council was organized. | Have your children show their Pioneer pride every Friday by wearing Pioneer Gear!  If you would like to head up spirit Fridays next year to start of the school year, please let a PFE Member know. |
| Administration Update | Mr. Wagner | Mr. Wagner encouraged everyone to keep the lines of communication open, as well as the process for approving fundraisers, and funds requests. | Mr. Wagner will continue to work with the PFE to get the Artist in Residence plans finalized as well as popsocket discussion. He also plans to meet with the PFE or PFE President on a monthly basis. |
| Financial Report | Michelle | Recent Expenses include:  $393.30 Donuts with Dad (Donuts)  $279.45 Mornings with Mom (Donuts)  $60.39 Morning Supplies (Cups & napkins)  $229 Nutrition Nuggets  $75 Great Race  $3,250.01 Walk-a-thon (t-shirts, stationary, etc. )  $400 Walk-a-thon (Camel)  $61 Walk-a-thon (scooters gift cards) | Financial Report was available at the meeting. If you would like a copy please let Michelle Dill know. |
| Open Discussion | Everyone | Present teachers would like staff gift cards for gas to be discontinued and in its place bring back the $50 book fair gift for teachers who are PFE members.  Doc Cams were requested for Mrs. Beacom and Mrs. Omer. These are ~ $500 each. The PFE budget for teacher requests is $500. | PFE will revisit the teacher gift ideas.  Mr. Wagner will reach out to all teachers to see how many Doc Cams are needed for the school. PFE will make a decision on if the budget allows for the purchase of these this year, or if they will be fundraised for next year when a number is known. |
| Upcoming Events: |  | Next PFE Meeting will be January 15th, 2019 6:30 p.m. at the High School Commons Area. |  |